

Project Briefing

Project identifier			
[1a] Unique Project Identifier	12033	[1b] Departmental Reference Number	N/A
[2] Core Project Name	80 Fenchurch Street		
[3] Programme Affiliation <i>(if applicable)</i>	N/A		

Ownership	
[4] Chief Officer has signed off on this document	Zahur Khan
[5] Senior Responsible Officer	Leah Coburn
[6] Project Manager	Daniel Laybourn

Description and purpose					
[7] Project Mission statement / Elevator pitch					
Highways and public realm enhancements to complement the private development at 80 Fenchurch Street.					
[8] Definition of Need: What is the problem we are trying to solve or opportunity we are trying to realise (i.e. the reasons why we should make a change)?					
The private development at 80 Fenchurch Street presents an opportunity via Section 106 and 278 agreements to improve the City landscape for the benefit of all stakeholders at zero cost to the City.					
[9] What is the link to the City of London Corporate plan outcomes?					
10c Create and transform buildings, streets and public spaces for people to admire and enjoy. [12] a) Our spaces are secure, resilient and well-maintained.					
[10] What is the link to the departmental business plan objectives?					
Providing an enhanced environment for all street users					
[11] Note all which apply:					
Officer: Project developed from Officer initiation	N	Member: Project developed from Member initiation	N	Corporate: Project developed as a large scale Corporate initiative	N
Mandatory: Compliance with legislation, policy and audit	Y	Sustainability: Essential for business continuity	Y	Improvement: New opportunity/ idea that leads to improvement	Y

Project Benchmarking:	
[12] What are the top 3 measures of success which will indicate that the project has achieved its aims?	
1) An improved public realm around the new development which is well received by stakeholders	
2) Private Developer reacts favourably to the result of the project	
3) Builds upon the Aldgate Square improvements as per the local area strategy	
[13] Will this project have any measurable legacy benefits/outcome that we will need to track after the end of the 'delivery' phase? If so, what are they and how will you track them? (E.g. cost savings, quality etc.)	
N/A	
[14] What is the expected delivery cost of this project (range values)[£]?	
£220,000 - £240,000	
[15] Total anticipated on-going revenue commitment post-delivery (lifecycle costs)[£]:	
N/A – Private Developer may be required to pay a commuted maintenance sum as part of the Section 278 agreement	
[16] What are the expected sources of funding for this project?	
Fully funded by the private Developer at 80 Fenchurch Street	
[17] What is the expected delivery timeframe for this project (range values)? Are there any deadlines which must be met (e.g. statutory obligations)?	
The City's work is to be completed in Summer 2020, when occupation of the new development is due to take place.	

Project Impact:	
[18] Will this project generate public or media impact and response which the City of London will need to manage? Will this be a high-profile activity with public and media momentum?	
No.	
[19] Who has been actively consulted to develop this project to this stage?	
Chamberlains: Finance	Officer Name: Olumayowa Obisesan
Chamberlains: Procurement	Officer Name: N/A – procurement will be via existing Term Maintenance contract with JB Rineys
IT	Officer Name: N/A
HR	Officer Name: N/A
Communications	Officer Name: N/A
Corporate Property	Officer Name: N/A
Highways Construction	Officer Name: Ben Manku
External	Partners Group Fenchurch Limited (the Developer)
[20] Is this project being delivered internally on behalf of another department? If not ignore this question. If so: Please note the Client supplier departments. Who will be the Officer responsible for the designing of the project?	

If the supplier department will take over the day-to-day responsibility for the project, when will this occur in its design and delivery?	
Client	Department: N/A
Supplier	Department: N/A
Supplier	Department: N/A
Project Design Manager	Department: N/A
Design/Delivery handover to Supplier	Gateway stage: N/A